

FRANKLIN COUNTY
HAZARDOUS MATERIAL

COST RECOVERY

SUGGESTED OPERATING GUIDELINE

I. OBJECTIVE

The purpose of the enclosed cost recovery forms is to obtain reimbursement for funds expended to alleviate a hazardous material incident. Ohio Revised Code, 3745.13 state that "...any person responsible for causing or allowing an unauthorized spill, release, or discharge of material into or upon the environment is liable...for the necessary and reasonable, additional or extraordinary costs" incurred by responding organizations. In order to take advantage of this law, the Hazardous Material Committee of the Fire Chief's Association of Central Ohio has developed the following forms and guidelines for the cost recovery process.

II. PROCESS

The following guidelines have been developed to help complete the forms and provide the information concerning where and when to submit the forms.

It is at the discretion of the responding department's Chief whether an invoice will be submitted for reimbursable expenses for his/her department/division.

There will not be a charge for the first two hour initial standard incident response except for supplies and/or operational charges.

There will be no charge for vehicles that respond to a hazardous material incident.

An incident managed by a single department may invoice the responsible party directly or through the Franklin County Emergency Management Agency (FCEMA). If the jurisdiction chooses to invoice directly, then a copy of the invoice and/or the fire report shall be sent to the FCEMA for record keeping.

All invoices will be submitted to the Franklin County Emergency Management Agency within two weeks after the incident "Signal O". Invoices should not be submitted to the jurisdictional department.

The fire department having jurisdiction where the hazardous material incident occurred will provide a list of all the responding departments or agencies

to the Franklin County Emergency Management Agency, when they submit their invoice.

All multi-jurisdictional incidents will be submitted to the responsible party as a single invoice by the Franklin County Emergency Management Agency.

The Franklin County Emergency Management Agency will include a 15% administrative charge in addition to the total invoice.

Each department may include the costs incurred in compiling the invoice.

III DEFINITIONS

- A. PERSONNEL – Individuals that respond to a hazardous material incident or personnel called in to replace responding personnel. These include on-duty and overtime persons (except the initial standard incident response). Also administrative time to compile the invoice.
- B. SUPPLIES – Items that were used exclusively for this hazardous material incident that cannot or should not be re-used (e.g. absorbent pads, tyvek suits, gloves, etc.).
- C. OPERATIONAL CHARGES – Soft goods that are used to support the response (e.g. fuel, cellular calls, computer data access charges, etc.).
- D. EQUIPMENT REPLACEMENT – Material used during normal operations that must be replaced due to contamination or breakage (e.g. shovels, ladders, vehicles, etc.).

Please complete the following forms to the best of your ability. If you have questions, call the Franklin County Emergency Management Agency.