



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **January 3, 2012**

The meeting was called to order by Vice-Chairman Larry Earman.

Roll Call - **Charles Wm. Buck, Trustee – Present**
Larry Earman – Present
Timothy Roberts - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.
Wayne Warner, Township Administrator

Election of 2012 Chairman

Motion by Mr. Buck, seconded by Mr. Roberts, to nominate Larry Earman as Chairman of the Norwich Township Board of Trustees for 2012.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #120103.01

Election of 2012 Vice-Chairman

Motion by Mr. Earman, seconded by Mr. Roberts, to nominate Chuck Buck as Vice-Chairman of the Norwich Township Board of Trustees for 2012.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #120103.02

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION – None

Approval of Trustee Meeting Minutes for 12/19/11

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of December 19, 2011.

Vote: Buck-Yes Earman-Yes Roberts-Abstain Motion passed - #120103.03

HILLIARD POLICE DEPARTMENT

Chief Francis introduced new Deputy Chief Bobby Fisher. He provided the December Activity Report and noted that crashes are down significantly, 18 less this year than last year, which is due to the weather last year. He recapped the call out procedure for inclement weather.

FIRE DEPARTMENT

Chief Long requested the Board to accept the resignation of Firefighter Shawn Merz. Chief Kaufman requested approval to hire Morgan Von Lohr. He reported that the medic is scheduled to be delivered within the next two weeks. Firefighter Jeff Morales provided a recap of the Firefighter Toy and Food Drive. This year assistance was provided to 840 individuals, which is approximately 250 more than last year.



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5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **January 3, 2012**

Acceptance of Firefighter Merz Resignation

Motion by Mr. Buck, seconded by Mr. Earman, to accept the resignation of Firefighter Shawn Merz effective December 29, 2011.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120103.04

Approval to Hire Morgan Von Lohr

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to hire Morgan Von Lohr to the position of Firefighter.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #120103.05

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported a spike in grave lot sales during December. The Roads crew is ready for winter weather. Mr. Steve Von Jasinski presented a \$9,000 donation to Wesley Chapel Cemetery for general use purposes.

Mr. Cornell Robertson provided an update on the Schirtzinger Road Project. He reported that there is still about 1,500 foot of pipe to be laid along Schirtzinger Road. The new updated project cost is estimated at \$609,000 which includes the original project estimate of \$516,000 plus the storm improvement estimate of \$65,000 and unforeseen costs estimate of \$28,000. Mr. Robertson still expects the project to come in well under the estimated costs. He noted that some of the additional costs were due to it being the wettest year ever and an underground oil tank was encountered. Project completion is expected to be mid-June. To address the drainage issue along 3565 Schirtzinger Road, Mr. Robertson presented three options to the Board ranging in cost from \$3,000 to \$58,000. Mr. Earman requested that small informal meetings be had with the affected property owners and then follow up with the Board to determine if a public meeting should be scheduled.

FISCAL OFFICE

Mrs. Miles reported that the close out of 2011 is underway and reporting to the State Auditor would be forthcoming. Mr. Earman requested that carry over purchase orders be added to the monthly financial reporting for 2012.

TOWNSHIP ADMINISTRATION

Mr. Drew Boyer provided a presentation to the Board of an alternative deferred compensation program for Township employees. Mr. Boyer noted that the significant difference is the plan is fee based so he must earn employees business. He reported that he provides financial, retirement, and investment planning in addition to meeting with clients on a quarterly basis. The Board deferred a decision on the matter until a later time.

Mr. Warner reported that there were three quotes for replacement trees received.



HILLIARD TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4283 DAVIDSON ROAD, HILLIARD, OHIO

Held **January 3, 2012**

Approval to Accept 9 Trees Landscape Construction Quote

Motion by Mr. Buck, seconded by Mr. Roberts, to accept the quote of \$7,565 from 9 Trees Landscape Construction for the replacement trees along Schirtzinger Road. Mr. Buck stated that trees are not to be purchased from Tennessee.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #120103.06

Approval to Intent of Internet Auctions

Motion by Mr. Buck, seconded by Mr. Roberts, for approval of a resolution declaring the Township's intent to conduct Internet Auctions for unneeded Township property including motor vehicles for the 2012 calendar year.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #120103.07

Acceptance of Township Administrator Resignation

Motion by Mr. Buck, seconded by Mr. Roberts, to accept the resignation of Wayne Warner as Township Administrator effective January 28, 2012.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #120103.08

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS

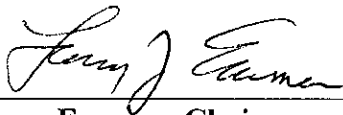
The regular Trustee Meeting scheduled for Tuesday, January 17th will begin at 5:30 pm instead of 6:30 pm so that those interested could attend the Hometown Hilliard festivities.

Executive Session

Motion by Mr. Buck, seconded by Mr. Roberts, to adjourn into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the employment of a public employee.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #120103.09

Motion by Mr. Buck, seconded by Mr. Earman, to adjourn from executive session and the regular meeting of January 3rd at 1:40 pm.



Larry Earman, Chairman



Jamie Mhes, Fiscal Officer

RESOLUTION NO. 120106.07

**A RESOLUTION DELCARING INTENT TO CONDUCT INTERNET AUCTIONS FOR
THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY,
INCLUDING MOTOR VEHICLES, OF NORWICH TOWNSHIP FOR THE
CALENDAR YEAR 2012**

PREAMBLE

WHEREAS, Norwich Township Board of Trustees (the "Board") has recognized Internet auction services as an appropriate means of disposing excess Township property; and

WHEREAS, Ohio Revised Code Section 505.10 permits a board of township trustees to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies which is not needed for public use, is obsolete or unfit for the use for which it was required; and

WIHEREAS, the Board has determined that an Internet auction is a cost effective method for disposing of such items and to be in the best interest of the residents of the Township.

RESOLUTION

NOW THEREFORE, BE IT RESOLVED by the board of Trustees of Norwich Township, Franklin County, Ohio, that the following Resolution be hereby adopted:

1. Pursuant to Ohio Revised Code 505.10(D), the Board of Trustees of Norwich Township (the "Board") hereby expresses its intent to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies which is not needed for public use, is obsolete or unfit for the use for which it was required by Internet auction; and

2. Items to be disposed of shall be inventoried, listed by department, and include the pertinent information (i.e. year, make, mileage or use) and presented to the Board. The Board shall recognize by formal vote the list of items to be disposed of, an established minimum price for each item, method of payment and any other terms and conditions of each sale, including requirements for pick-up or delivery.

3. The Board hereby designates the Township Administrator as the official point of contact for all Internet auctions. This person shall be responsible for insuring that all items have been settled for and the appropriate paperwork is complete, releasing the Township of any ownership and liability. Interested parties may contact the Administrator at (614) 876-7694 or by mail at 5181 Northwest Parkway, Hilliard, Ohio 43026.

4. The Township hereby contracts with GovDeals, Inc. to serve as a representative of the Township and conduct auctions on behalf of the Township and all property will be available to the public on www.govdeals.com website for a minimum of ten (10) days, including Saturdays, Sundays and legal holidays as required in Section 505.10(D) of the Ohio Revised Code;

5. No items shall be transferred to a successful bidder until such time as guaranteed payment has been received in full; and

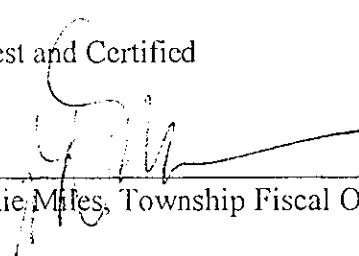
6. Revenue collected from the sale of items by Internet auction shall be deposited into the General Fund of the Township or the Trustees may transfer and appropriate the revenue to the specific fund where the items sold were derived.

7. It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of the resolution were taken in an open meeting of the Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action took place in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

8. This resolution shall be full force and effect immediately upon its adoption.

Adopted: JANUARY 2, 2012

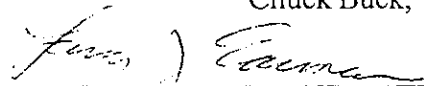
Attest and Certified



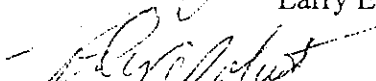
Jamie Miles, Township Fiscal Officer



Chuck Buck, Trustee



Larry Earman, Trustee



Tim Roberts, Trustee