



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held **AUGUST 20, 2007**

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Mr. Larry Earman, Chair - Present**

Mr. Jim Rice, Trustee - Present

Mr. Chuck Buck, Trustee – Present

Also Present - **Dave Long, Fire Chief**

Bob Kaufman, Asst. Fire Chief

Steve Montgomery, Roads/Cemetery Dept.

Mike Johnson, Roads/Cemetery Dept.

SERVICE AWARDS

On behalf of the Township, Chief Long recognized firefighter Matt Tackett for his completion of one year of service and Dave Baird for his completion of five years of service.

CEMETERY & ROADS

Mike Johnson confirmed that the mill work within the Township had been completed and the related blacktopping would be done this week with weather permitting. During Wednesdays' storm a crab apple tree fell causing damage to a headstone. Modlich Monument is preparing a quote for repair/replacement of the headstone. In other matters, Mr. Buck confirmed with Mark Mullenax that the Franklin County Engineer's office is still withholding a \$70,000 retainage fee from Kokosing for the Hansen Drive curb work that is still to be completed.

JOINT SAFETY BUILDING – BID OPENING REPORT

Mr. Earman confirmed that construction bids were substantially greater than the architects estimates. On Thursday, the Board of Trustees will be meeting with the architects to discuss cutting project costs and/or accepting the increased costs. In other related items, Mr. Earman reported that the lease agreement with the City of Hilliard was in progress.

EMPLOYEE HANDBOOK

Mr. Buck requested that the Township review and rewrite the current drug and alcohol policy and that the policy be included in the new employee handbook. In addition, he requested that the new policy and procedure ties with the fire union contract.

RES. 07-52 Approval of Trustee Meeting Minutes for 7/9 and 8/6/07

Motion by Mr. Rice, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for July 9 and August 6, 2007. Motion passed.

RES. 07-53 Approval to Hire Three Firefighters Personnel

Motion by Mr. Buck, seconded by Mr. Rice, to approve the hiring of firefighters Harrison Curtis, Heith Good, and Jonathan Spryn at the first year firefighter annual salary. Motion passed.

RES. 07-54 Authorization to Increase Appropriation for John Deere Purchase

Motion by Mr. Buck, seconded by Mr. Rice, to authorize an increase in the Cemetery appropriation for the purchase of a John Deere 27D Compact Excavator at a purchase price of \$32,411.61. Delivery is to take place within five weeks of order or purchase is null and void. Motion passed.



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RES. 07-55 Authorization to Create a Part Time Construction Manager Position

Motion by Mr. Rice, seconded by Mr. Buck, to authorization the creation of a part time Construction Manager position to oversee the Joint Safety Building project. Motion passed.

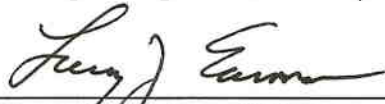
RES. 07-56 Approval to Hire Construction Manager

Motion by Mr. Buck, seconded by Mr. Rice, to approve the hiring of Harry McDermitt as Construction Manager for the Joint Safety Building project at a rate of \$50 per hour. Motion passed.

RES. 07-57 Approval of Special Meeting on August 23, 2007

Motion by Mr. Rice, seconded by Mr. Buck, to approve a special, public session meeting for August 23, 2007 at 8:00 am for the purpose of reviewing Meacham and Apel's report on the Joint Safety Building bids. Motion passed.

Meeting of August 20, 2007 adjourned at approximately 7:16 p.m.



Mr. Larry Earman, Chairman



Jamie Miles, Fiscal Officer