



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** Meeting

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **December 3, 2019**

The meeting was called to order at 6:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Chief Warren requested to add a discussion to settle the claim on Engine 82.

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 11/19/19

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on November 19, 2019.

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #191203.01

POLICE DEPARTMENT

Chief Fisher reported that it has been routine business within the Township. He invited the Board to attend the upcoming Oath of Office ceremony to be held next Monday at 2 pm. There will be three new police officers sworn in.

FIRE DEPARTMENT

Chief Warren asked that interviews be completed prior to the December 17th meeting. The Board agreed to completing the interviews on December 12th after 9 am. Chief Warren confirmed that there would be four candidates and hopes to add a fifth candidate to the interview list. Chief Warren reviewed the Total Incidents by Jurisdiction report. He noted that runs are up by 115 for this year. Mr. Earman requested a report of runs to retirement communities that he can forward onto the City. He also requested a report of runs to urgent care facilities. Chief Warren requested authorization to coordinate a settlement for Engine 82.

Authorization to Settle Insurance Claim Engine 82

Motion by Mr. Roberts, seconded by Mr. Buck, to authorize the Fire Chief to reach a settlement with PERSCO and OTARMA for the salvage of Engine 82 and they would retain the vehicle.

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #191203.02

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that 48 ton of salt has been hauled in and the salt barn is full. He also reported that rotation for DOT inspections are taking place and staff have been busy thinning trees and taking care of funerals.

FISCAL OFFICE – nothing to report



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Held

December 3, 2019

TOWNSHIP ADMINISTRATION

Mrs. Fisher provided a background on the Capital Budget for fiscal years 2021 and 2022. Stephanie Kunze's office has confirmed that the Cemetery Expansion Project meets the requirements to apply for funding. January 10th is the deadline to apply and funding would be awarded mid-February or March. The Township would know by the end of January if the project has been selected for further review. The Mrs. Fisher plans to apply for \$300,000. She confirmed that we can increase our chances for the funding if the project includes collaboration with other jurisdictions. Relocation of the Veteran's Memorial monument would qualify. Mrs. Fisher requested direction from the Board on whether or not to include the monument relocation in the project. As of today, the cost to move the monument has been quoted at \$13,000 but there is no guarantee against damage to the monument. The City has identified a company who will build a new monument for \$10,000. Post Commander, Tom Rowe, and other American Legion members want to preserve the original monument. In addition, the current property owner wishes that the monument remains in place at Sarah Ann's if the plan is to demolish the monument. Mrs. Fisher thinks that adding the relocation to the worksheet will increase our chances of being awarded the funds. Mr. Buck thinks it makes sense to include the relocation. Mr. Roberts agreed and stated that we aren't bound to anything if it doesn't work out. Mr. Earman said to include it. Mrs. Fisher confirmed that to qualify the project needs to be completed after July 2020. Mr. Buck doesn't think there is any way that the project would be completed before then. Mr. Rowe confirmed that the \$13,000 quoted to relocate the monument does not include restoration of the grounds. Mrs. Fisher confirmed that the City is out if we are awarded the funds, however, if something should happen during the move, the City will build a new monument. Mr. Roberts recommended asking the City to restore the site. Mrs. Fisher will follow up on this.

In other matters, Mrs. Fisher reported that the intersection lighting project at Valley Crest and Shady Brook is to begin next week. In addition, the nuisance property located at 5800 Renner Road had trash bags lined up along the street, so it appears that clean-up is underway. In addition, today Mrs. Miles received confirmation from a title company that 3776 Braidwood Drive is being sold.

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS

Mrs. Miles reviewed the (FRA-33-4.35) Detour Request received from Mark Katona with ODOT District 6. The project is for culvert replacement along US-33 north of Fishinger Road. The detour request is from Fishinger Road to Dublin Road to Hayden Run Road. Mrs. Fisher confirmed that the detour is for one weekend.

Approval of ODOT District 6 Detour Request

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the ODOT District 6 Project (FRA-33-4.35) Detour Request.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #191203.03

Motioned by Mr. Roberts, seconded by Mr. Buck, to adjourn from the regular meeting at 6:28 PM.

Vote: Buck-Yes Earman- Yes Roberts- Yes



 Larry Earman, Chairman



 Jamie Miles, Fiscal Officer