



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held

OCTOBER 15, 2007

The meeting was called to order by Mr. Larry Earman, Chair.

Roll Call – **Mr. Larry Earman, Chair - Present**
Mr. Chuck Buck, Trustee – Present
Mr. Jim Rice, Trustee - Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.
Dick McDermitt, Construction Manager

PUBLIC PARTICIPATION

On behalf of the Timberbrook Homeowners Association, President Morgan Geirman requested that the Board move forward with adopting a solicitation permit policy for the unincorporated areas of Norwich Township. Mr. Earman stated that the Board would proceed to have discussions with the City of Hilliard to pursue the possibilities of Hilliard enforcing a policy and collecting the fees. Mr. Earman noted that the affected areas would include Timberbrook, Ridgewood, and the other unincorporated areas of the Township. Chief Garnett confirmed that violation of the solicitation permit policy is a criminal violation.

FRANKLIN COUNTY BOARD OF HEALTH

On behalf of the Franklin County Board of Health (BOH), Charlie Broshart, addressed the Board about the BOH's need for funding from the Township in order to continue the mosquito control program. For 2007, the BOH outsourced the mosquito control program at a cost of \$167,000. The BOH will continue to provide the same level of funding for 2008, however, due to cost increases the BOH is asking the Township to fund an expected cost of 15 to 19 cents per resident. This equates to an approximate cost of \$694 to Norwich Township. According to Mr. Broshart, the long term goal is to create a mosquito control district to address funding. Mr. Broshart feels the program has made significant progress in mosquito control and surveillance.

DISPOSAL EXCESS FIRE ENGINE

Chief Long reported that Lt. Weaston was continuing to pursue leads on potential buyers for the excess fire engine.

OHIO BWC FIRE GRANT AWARD

Chief Long reported that the Township was awarded a \$15,603.20 grant by the Ohio Bureau of Worker's Compensation for the reimbursement of four EMS cots. Per the terms of the grant, the Township would need to initially purchase five EMS cots and then BWC would reimburse the Township for four of the EMS cots.

JOINT SAFETY BUILDING

Chief Long reported that all staff has been relocated and that the general contractor, Altman Construction, was doing a great job and was very polite and courteous. Mr. McDermitt reported that there was not much structure left inside of the old building, trades were showing up on time and everything is going well with the construction.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held **OCTOBER 15, 2007**

CEMETERY & ROADS

Mr. Montgomery reported that the Hansen Court warranty items still have not been completed. In response to a Smiley Road speeding issue, Mr. Montgomery provided the Board with a quote and brochure for a transportable speed detection sign. Upon discussing various options, the Board decided to table the item for further review of the information provided by Mr. Montgomery. Mr. Montgomery reported that the Road Department was prepared for snow removal.

HILLIARD POLICE REPORT

Chief Garnett provided the statistical report for September. Chief Garnett reported that for July a total of 161 calls were taken and he noted that there were 3 burglaries that took place during September which is about a forty percent reduction from this time last year. Mr. Buck stated that the Township was very pleased with the job being done by HPD. In response to a Township resident's speeding complaint, HPD set up their speed check trailer in front of 3596 Smiley Road for a duration of seven days. In summary, the speed check data provided the following:

- On average, 2200 cars passed through per day.
- Minimum speed checked was 10 mph
- 85th Percentile speed checked was 35 mph
- Maximum speed checked was 59 mph

Based upon the data, Chief Garnett reported that a majority of cars were traveling between 24 to 33 mph, slightly above the posted speed limit of 25 mph.

RECORDS RETENTION COMMITTEE

Mr. Earman reported that the Records Retention Committee had met and there would be no document destruction for 2007. For 2008, Chief Long and Mrs. Miles will be working earnestly to identify a listing of documents to be destroyed and submit that listing to the AG's office and the Ohio Historical Society for approval.

RES. 07-67 Authorize Participation in the 2008 IPM Mosquito Control Program

Motion by Mr. Rice, seconded by Mr. Earman, to authorize participation in the Franklin County Board of Health's 2008 IPM Mosquito Control Program at an approximate cost of \$694 for the year. Motion passed.

RES. 07-68 Approval of Trustee Meeting Minutes for 8/20, 8/23, 8/28 and 10/1/07

Motion by Mr. Buck, seconded by Mr. Rice, for the approval of the Norwich Township Trustee meeting minutes for August 20, August 23, August 28, and October 1, 2007. Motion passed.

RES. 07-69 Approval to Purchase EMS Cots (BWC Grant Reimbursement)

Motion by Mr. Buck, seconded by Mr. Rice, to approve the initial purchase of five EMS cots at a cost of \$19,504. BWC has awarded a grant to the Norwich Township Fire Department in the amount of \$15,603.20 for the reimbursement of four of the EMS cots. Motion passed.



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
Held **4164 AVERY ROAD, HILLIARD, OHIO**
OCTOBER 15, 2007

RES. 07-70 Authorization to Change Township Payroll Paydate

Motion by Mr. Rice, seconded by Mr. Buck, to authorize a change in the payroll paydate from Monday to Friday effective January 1, 2008. This is a Township wide change and was approved unanimously by Local 1723. Motion passed.

RES. 07-71 Adoption of Norwich Township Public Records Policy

Motion by Mr. Buck, seconded by Mr. Rice, to adopt the Norwich Township Public Records Policy with a change to section 3.1 that states "the charge for ten pages or more will cost 15 cents per page". Motion passed.

Meeting of October 15, 2007 adjourned at approximately 7:30 p.m.

Handwritten signature of Larry Earman in cursive script.

Mr. Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer