



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

4164 AVERY ROAD, HILLIARD, OHIO

Held

MAY 5, 2008

The meeting was called to order by Mr. Larry Earman, Chair

Roll Call - **Larry Earman, Chair – Present**
Mike Cope, Trustee – Present
Chuck Buck, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Wayne Warner, Township Administrator
Dick McDermitt, Construction Manager
Steve Montgomery, Roads/Cemetery Dept.
Rod Garnett, Hilliard Police Chief
Matt Leach, Allstate Insurance
Chris Alexis, Hilliard This Week

Prayer and Pledge led by Mr. Cope.

AGENDA ADDITIONS

Mr. Buck advised there would be two additional charges at the Joint Safety Building Construction site that would be discussed concerning paying for grass seed at Fairgrounds and also additional charges for landscaping at entrance to Historical Park.

POLICE REPORT

Chief Garnett advised we had normal activity and that we were down from last month with only 4 OVI. Discussion was held with Chief Garnett of getting a speed trailer set up on Schirtzinger Road to track speeders and to get a traffic count. Mr. Cope would like it to be set up during weekdays.

FIRE DEPARTMENT

Chief Long introduced Matt Leach from Allstate Insurance. Mr. Leach presented the fire department with a donation of \$500. The Trustees and Chief thanked Mr. Leach for this donation.

Chief Long advised that our fire fighters would now have to have 18 hours per year of continuing education. The fire fighters also have to recertify their fire fighter status with an online recertification program at which time they will get a dated fire fighter card. This program will create a more efficient way of getting a count of certified fire fighters.

Our L-1723 fire fighters will be holding their annual flower sale May 8, 9 & 10th part of the proceeds will go to MDA.



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JOINT SAFETY BUILDING

Mr. McDermitt reported that they are cleaning up the construction site and moving the trailers to the north side to allow for work on the handicap parking for the fairgrounds. The bricklayers continue to work. Also they are working on the gables to make way for the roofers. Interior walls are going up now. Electricians should begin work next week. With the good weather we have been making up for loss time.

The Board would like to thank the Fairboard for accepting the dirt from our construction site which has saved the Township quite a bit of money that it would have cost to haul it to a landfill. Mr. Buck made a motion to pay the fairgrounds for the cost of grass seed and a 3-4 day rental of a piece of equipment called a rock hound (used to separate the rocks from dirt) which would be \$4,000 to \$5,000 to take care of the dirt that was dumped at the fairgrounds. Mr. Cope second. Unanimously approved. Motion passed.

#080505.01

The Board discussed the change order of the cost of landscaping the entrance to Fairgrounds at Covered Bridge to Historical Village. Also discussed lighting in rafters of crawl space and ladders to crawl space. The board wanted Mr. Warner to check to see if the Board could legally give Mr. McDermitt the authority to approve changes up to \$2500 and then bring documentation to the Board. Discussion tabled until next meeting.

TOWNSHIP ADMINISTRATOR

Mr. Warner advised the owners are in the process of cleaning up their property at 3226 Thoburn. Mr. Warner said that the trash has just been moved at 4075 Dublin Road. Vehicles have been moved at 3740 Darbyshire, but the boat beside the house was not in violation, but if possible could they move it to another location.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery presented the board with the Project Report of Resurfacing and Crack Seal for the township roads in 2008. Discussion also held on applying for grant funds to improve Schirtzinger and Saturn Road. Mr. Cope advised it is too late to apply for funds this year but to check the guidelines and possibly apply in 2009. Mr. Cope made a motion to approve project of resurfacing & crack sealing the roads for 2008. Mr. Buck second. Unanimously approved. Motion passed.

#080505.02

Mr. Montgomery advised that Contract Sweepers will be cleaning the township roads soon and would also have them coordinate with the fire department to clean the parking lot at Station 83's. He will also schedule with them to sweep the township roads again in late October early November.



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Mr. Montgomery discussed with board about installing the snow removal equipment on the new truck chassis. Discussion Held. Mr. Cope thought we should have a written process for buying equipment. The Board asked Mr. Warner to review this process with Steve and work on drafting a purchasing process.

NEW BUSINESS

Retired Trustee Durland Workman and his wife Margaret recently moved into Traditions Nursing Center. Margaret recently broke her neck and is in a neck brace. Flowers were sent to the nursing home with get well wishes attached.

The board went into Executive Session to discuss personnel matters at 12:57 p.m. No action taken during Executive Session. Mr. Cope moved to adjourn meeting at 1:25 p.m. Mr. Buck second. All "ayes". Meeting Adjourned.

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Mildred L. Brooks in cursive script.

Mildred L. Brooks, Administrative Assistant