The special planning meeting was called to order by Chairman Chuck Buck
Roll Call -  
  Charles Wm. Buck, Chair – Present
  Michael D. Cope, Vice-Chair – Present
  Larry Earman, Trustee – Present

Also Present -  
  Dave Long, Fire Chief
  Bob Kaufman, Asst. Fire Chief
  Wayne Warner, Township Administrator
  Steve Montgomery, Roads/Cemetery Dept.

QUARTERLY PLANNING MEETING

1. January 12, 2009 Planning Meeting Review
   a. Schirtzinger Road – Board of Health to establish rankings for sewer project
      i. Holcomb Ditch Study still ongoing
      ii. Continue minimum maintenance to ensure safety
   b. Building Signage – arriving shortly; monument signage follow Northwest Parkway completion

2. Define what we want to achieve for and with the community
   a. Focus on recycling efforts: newsletter, Safety Day, possible recycling day

3. Discuss how we can be a more cohesive organization
   a. Clarity with e-mails; updated e-mail subject lines
   b. All communications funneled through Twp Administrator
   c. Board notification of fire scenes, building burns, news media reports
   d. Fire/EMS 2009 report to be provided to Board
   e. Employee illness/injury reported in Administrator weekly update

4. Review purchasing policy
   a. Establish a local purchasing policy
   b. Utilize Chamber Directory; Obtain Hilliard business listing
   c. Create purchase order request form to include box noting that local contacts researched

5. Review hiring policies for full and part-time jobs
   a. Hilliard area applicants

6. Establish a vacation/time off calendar

7. Discuss Township office hours
   a. Evaluated change; will remain 8 am to 4 pm
   b. Place “After Hours contact Comm. Center” signage on Twp Admin door

8. Discuss State Commission on Local Government Reform and Collaboration
   a. Report continued to 9/1/10; deadline has passed for Board comment
9. Discuss new Township logo  
a. Obtain possible logos from Destination Hilliard logo campaign  
b. Incorporate our services into logo

10. Discuss Township finances and timing of fire levy  
a. Possible 2011, 2012 ballot; decision to be made by end of year  
b. Financial projection for replacement of two most recent fire levies to be discussed at next planning meeting

11. Discuss ways to extend life of Wesley Chapel Cemetery, fee structure, and level of grounds maintenance  
a. Provide estimate of remaining graves at present  
b. Provide estimate of additional graves for King’s Park  
c. Prepare recommendation for cemetery fee increases for next planning meeting  
d. Newsletter article to consider fee increases  
e. Evaluate contracting out Cemetery mowing and weeding

12. Discuss waste disposal bid process and potential for a joint bid with Hilliard  
a. Twp Administrator to create a bid package  
b. No additional waste services necessary, but, maintain current contract requirements

13. Discuss how we handle return phone calls and e-mails  
a. Add a “press 0” to voice mail greetings Township wide  
b. Update e-mail service provider to incorporate out of office messaging

14. Discuss annual inventory and ORC 505.04  
a. Annual inventory completed for insurance coverage  
b. ORC requirement for reporting to Franklin County Engineer not practiced

15. Discuss Healthcare Reform Acts for 2010  
a. Imposes excise tax on insurance plans with high premiums  
b. Plans must cover adult children to age 26 effective 1/1/2011; UHC has already adopted this extension  
c. W-2 Reporting of health coverage cost beginning 2011  
d. IRS Form 1099 reporting for all services and property for individual and corporations beginning in 2012 (filed in 2013)  
e. Very burdensome to Fiscal Office

16. Discuss TIFs  
a. Anderson Meadows TIF review of 6/7 committee meeting  
b. Pursue OTA/CLOUT for TIF legislative changes for townships

17. Discuss 2010 Road Projects  
a. Board approval of 2010 road projects totaling $118,192.20

18. Next planning meeting: October 4, 2010 immediately following regular meeting  
a. Budget focused
Approval of 2010 Road Projects
Motion by Mr. Earman, seconded by Mr. Cope, for the approval of the 2010 road projects totaling $118,192.20. Unanimously approved. Motion passed. (Schedule attached)

Motion by Mr. Earman, seconded by Mr. Cope, to adjourn the special meeting of June 8th at 4:10 pm.

Charles Wm. Buck, Chairman
Jamie M. Miles, Fiscal Officer
### 2010 RESURFACING

<table>
<thead>
<tr>
<th>Application</th>
<th>S.Y. @ Cost</th>
<th>Total</th>
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<tbody>
<tr>
<td><strong>DANFORD SQUARE</strong> Twp. Road 0000</td>
<td>Pavement Repair</td>
<td>4 @ $250.00</td>
</tr>
<tr>
<td>From:</td>
<td>To:</td>
<td></td>
</tr>
<tr>
<td><strong>MEADOW WOOD LANE</strong> Twp. Road 0000</td>
<td>2.0&quot; Mill &amp; Fill</td>
<td>2873 @ $9.75</td>
</tr>
<tr>
<td>From: Junction Willowcreek Drive</td>
<td>To: Junction Spindler Road</td>
<td></td>
</tr>
<tr>
<td><strong>POSTE LANE</strong> Twp. Road 0000</td>
<td>Pavement Repair</td>
<td>4 @ $250.00</td>
</tr>
<tr>
<td>From:</td>
<td>To:</td>
<td></td>
</tr>
<tr>
<td><strong>SATURN ROAD</strong> Twp. Road 0000</td>
<td>Pavement Repair</td>
<td>8 @ $250.00</td>
</tr>
<tr>
<td>From:</td>
<td>To:</td>
<td></td>
</tr>
<tr>
<td><strong>SCHIRTSZINGER ROAD</strong> Twp. Road 0000</td>
<td>Pavement Repair</td>
<td>48 @ $250.00</td>
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<td>From:</td>
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</tr>
<tr>
<td><strong>SPINDLER ROAD</strong> Twp. Road 0000</td>
<td>2.0&quot; Mill &amp; Fill</td>
<td>2097 @ $9.75</td>
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<tr>
<td>From: Junction Meadow Wood Lane</td>
<td>To: 240' South of centerline Renner Road</td>
<td></td>
</tr>
<tr>
<td><strong>STELLAR DRIVE</strong> Twp. Road 0000</td>
<td>2.0&quot; Mill &amp; Fill</td>
<td>972 @ $9.50</td>
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<tr>
<td>From: Pavement change 293' South of S. edge of pavement Schirtzinger Road</td>
<td>To: South edge of pavement Schirtzinger Road</td>
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<tr>
<td><strong>STONEY BRIDGE LANE</strong> Twp. Road 0000</td>
<td>Pavement Repair</td>
<td>8 @ $250.00</td>
</tr>
<tr>
<td>From:</td>
<td>To:</td>
<td></td>
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**RESURFACING TOTAL:** $75,691.50

### 2010 CRACK SEAL & SLURRY SEAL

<table>
<thead>
<tr>
<th>Application</th>
<th>S.Y. @ Cost</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td><strong>HICKORY HILL DRIVE</strong> Twp. Road 0000</td>
<td>Crack Seal Slurry Seal</td>
<td>7517 @ $3.30</td>
</tr>
<tr>
<td>From: West edge of pavement Valley Crest Drive</td>
<td>To: West edge of pavement Spindler Road</td>
<td></td>
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<tr>
<td><strong>HICKORY HILL PLACE</strong> Twp. Road 0000</td>
<td>Crack Seal Slurry Seal</td>
<td>1432 @ $3.30</td>
</tr>
<tr>
<td>From: Cul de Sac</td>
<td>To: South edge of pavement Hickory Hill Drive</td>
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</tr>
<tr>
<td><strong>VALLEY CREST DRIVE</strong> Twp. Road 0000</td>
<td>Crack Seal Slurry Seal</td>
<td>3930 @ $3.30</td>
</tr>
<tr>
<td>From: North edge of pavement Renner Road</td>
<td>To: West edge of pavement Spindler Road</td>
<td></td>
</tr>
</tbody>
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**CRACK SEAL TOTAL:** $42,500.70

**GRAND TOTAL:** $118,192.20