



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **October 4, 2010**

The meeting was called to order by Chairman Chuck Buck

Roll Call - **Charles Wm. Buck, Chair – Present**
Michael D. Cope, Vice-Chair – Present
Larry Earman, Trustee – Present

Also Present - **Dave Long, Fire Chief**
Bob Kaufman, Asst. Fire Chief
Steve Montgomery, Roads/Cemetery Dept.
Wayne Warner, Township Administrator

PUBLIC PARTICIPATION

None

POLICE DEPARTMENT

Chief Francis provided the September Activity Report. It was business as usual for the month of September. He noted that Officer Tony Johnson retired. Thanks to Officer Johnson's efforts, he ended his last day with an arrest out of a burglary that happened on Idlewood Court.

FIRE DEPARTMENT

Chief Long requested approval to purchase replacement cardiac monitors. He reported on the highlights of the recent Hilliard Against Distracted Driving (HADD) mock accident event, which was a collaborative effort between Hilliard Bradley, Hilliard Police Department, and Norwich Township Fire Department to warn students of the dangers of distracted driving. Mr. Cope would like to be informed of these events. The Hometown Heroes Tour stop will be at the Safety Services Building on Tuesday, October 12, 2010 from 6 am to 10 am. The next Senior Luncheon is scheduled for Friday, October 22, 2010.

CEMETERY & ROAD DEPARTMENT

Mr. Montgomery reported that weather has caused a delay in the work related to the 2010 road projects. It is expected that the full depth surface re-pavement and mill/fill will be completed; however, the slurry seal has been pushed way back. The Board discussed their frustration with the timing of these projects and that they begin so late in the year. Mr. Buck recommended discussing the matter at the next Franklin County Township Association meeting.

FISCAL OFFICE

Nothing to report



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TOWNSHIP ADMINISTRATION

Mr. Warner requested approval to advertise for waste collection services bid. He noted that the ad will be placed in The Columbus Dispatch the next two Wednesdays. The pre-bid is scheduled for October 19, 2010 and the bid opening is scheduled for November 1, 2010. Mr. Warner reported that SWACO approved the tipping fee increase by a vote of 26 For, 11 Against, and 4 Non-votes. Lastly, Mr. Warner reported that in response to the Federal Court's decision to allow Verizon to place a cell tower at a residential home along Dublin Road, a group of area residents will be staging a peaceful protest against the cell tower this Wednesday and Thursday. Representatives of this group have been in contact with the Franklin County Prosecutor, their goal is to have residential say in the process. Mr. Cope noted that this is a federal court decision and he encouraged the group to focus on the amenities to ensure that the tower is aesthetically pleasing. Mr. Cope asked Mr. Warner to follow up with Franklin County Zoning.

TRUSTEE-OLD BUSINESS

Mr. Buck requested an update on the Holcomb Ditch study as completed by EMH&T. Mr. Warner expects a report to be forwarded to the Township by the end of this month. Mr. Cope provided an update on the Triangle Project.

TRUSTEE-NEW BUSINESS

Mr. Buck reported that the Franklin County Engineers Office is conducting a study of Roberts Road/Alton Darby Road. He forwarded an e-mail about the study and asked Mr. Warner to follow up with Franklin County since a portion of this area is in Norwich Township. The Northwest Parkway ribbon cutting ceremony is scheduled for this Friday at noon. Mr. Buck requested Mr. Warner to follow up with Hilliard to find out what their plans are for the remaining flag pole.

Approval of Trustee Meeting Minutes for 9/20/10

Motion by Mr. Cope, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting of September 20, 2010. Unanimously approved. Motion passed. #101004.01

Approval to Purchase Cardiac Monitors

Motion by Mr. Earman, seconded by Mr. Cope, for approval to purchase cardiac monitors. Unanimously approved. Motion passed. #101004.02

Approval to Advertise for Bids for Waste Collection Services

Motion by Mr. Cope, seconded by Mr. Earman, for approval to advertise for bids for waste collection services in the unincorporated areas of Norwich Township. Unanimously approved. Motion passed. #101004.03

Moved into Planning Session at 12:28 pm



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QUARTERLY PLANNING MEETING

1. June 8, 2009 Planning Meeting Review
 - a. In Process: Update e-mail service provider to incorporate out of office messaging
 - b. Completed: Place "After Hours contact Comm. Center" signage on Twp Admin door
 - c. In Process: Establish a local purchasing policy
 - d. Completed: Create purchase order request form to include box noting that local contacts researched

2. 2011 Township Budget
 - a. General, Fire, EMS, and Cemetery Funds: Individual line items reviewed
 - b. Capital expense items submitted for review for the Fire and Cemetery Fund
 - c. EMS Doctor and related expenses to be moved from Fire to EMS Fund
 - d. Network supported computer total requested
 - e. Fire Fund – Overtime budget reduced to \$150,000
 - f. Approximately 1,500 graves available for sale
 - g. Eliminate all line item increases except for contractual increases and other known increases.

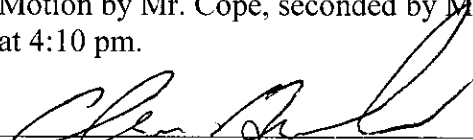
3. Fire Levy
 - a. Reviewed replacements levies (6.0 mil and 4.0 mil) versus new levy
 - b. Evaluated ballot placement in 2011 and 2012
 - c. Determine if one ballot item for multiply replacement levies is required
 - d. Ballot placement for May 2012

4. Potential Revenue/Cost-savings Programs
 - a. Discussed adding Opt-Out option to healthcare coverage; to be formalized

5. New Township Logo – not discussed

6. Safety Service Building Signs
 - a. SSB Northwest Parkway monument sign – to be completed in 2011

Motion by Mr. Cope, seconded by Mr. Earman, to adjourn the regular meeting of October 4th at 4:10 pm.


Charles Wm. Buck, Chairman


Jamie Miles, Fiscal Officer