



**RECORD OF PROCEEDINGS**

*Minutes of* ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*  
*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **July 1, 2014**

The meeting was called to order by Chairman Tim Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**  
**Charles Wm. Buck, Vice-Chairman – Present**  
**Larry Earman, Trustee – Present**

Also Present - **Jeff Warren, Fire Chief**  
**Greg Young, Battalion Chief**  
**Kate Cavanaugh, Township Administrator**

**AGENDA ADDITIONS**

Mr. Buck would like the Cemetery crew to address several headstones that are leaning or have fallen over at Wesley Chapel Cemetery. In addition, Mr. Buck asked that the smaller dead trees be removed by the Cemetery crew. Ms. Cavanaugh will follow up with Mr. Montgomery.

**PUBLIC PARTICIPATION**

Susan Tilgner from the Franklin County Public Health Department presented an Investment Proposal to the Board. Ms. Tilgner reported that the Franklin County Public Health Department must become accredited by 2018 in order to not lose funding. In order to complete this process, she stated that Public Health needs to raise approximately \$957,000. This equates to roughly a \$9,000 increase to Norwich Township.

**Approval of Trustee Meeting Minutes for 06/17/14**

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on June 17, 2014.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140701.01

**POLICE DEPARTMENT**

Chief Francis reported that June was a quiet month.

**FIRE DEPARTMENT**

Chief Warren announced an upcoming small aircraft fire class is being held on July 14, 15, and 16 with two sessions per day. The department trailer was stolen from behind Station 82 on Walker Road. Preparations are underway for the upcoming July 4 holiday, including the parade and fireworks. The newly established Bike Patrol will be participating in the parade as well as on hand during the fireworks. Lt. Davis is finalizing the department plans for the Franklin County Fair, including interactive activities for kids and Senior Day. Chief Young reported on generator repairs to Engine 81 and the anti-freeze leak in Engine 83. Engine 83 is currently under warranty. Mr. Buck asked about getting this warranty extended. Chief Young is in the process of collecting state term bids for a new utility truck. The annual ground ladder testing took place last week. One ladder will need to be replaced.



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*  
*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **July 1, 2014**

**CEMETERY & ROAD DEPARTMENT**

Ms. Cavanaugh requested approval to buy back one grave. The solar lights were installed at Wesley Chapel Cemetery around the flag pole on June 24, 2014.

**Approval of Clark Grave Buyback**

Motion by Mr. Earman, seconded by Mr. Roberts to buy back cemetery grave 1, Lot 205, Section E from Marjorie C. Clark for \$500. The grave was originally purchased in 1996 for \$500.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #140701.02

**FISCAL OFFICE**

Nothing to report.

**TOWNSHIP ADMINISTRATION**

Ms. Cavanaugh reported on our on-site IT Services. Rogers Technologies had taken over modem upgrades, Employee ID tags, CAD issues and the telephone system. Projects recently completed include iPCR, Google mail transition and Station 83 wireless access point. One server needs replaced. Ms. Cavanaugh received a quote from Dell Government Division for roughly \$4,400. Rogers Technologies suggested the Township order directly from the Dell Government website to save money. Rogers Technologies would install the server.


**TRUSTEE-OLD BUSINESS**


Nothing to report.

**TRUSTEE-NEW BUSINESS**

Nothing to report.

The regular meeting of July 1, 2014 adjourned at 12:29 PM.

  
Timothy Roberts, Chairman

  
Ellen Woodford, Assistant Fiscal Officer