



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **February 2, 2016**

The meeting was called to order at 12:00 pm by Vice-Chairman Larry Earman

Roll Call - **Charles Wm. Buck, Chairman – Absent**
Larry Earman, Vice-Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Battalion Chief
Robbie Thomas, Cemetery Sexton/Acting Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Mrs. Fisher requested to add approval to reject the SSB Renovation Project bids.

PUBLIC PARTICIPATION

Hilliard resident Mel Sims submitted a listing of questions related to Issue #9 and asked the Board to answer the questions. In summary, Mr. Earman responded that the positive side of Issue #9 is the elimination of emergency zoning legislation by Hilliard City Council thereby giving the voters adequate time to prepare a referendum if so deemed. In addition, residential TIFs would be eliminated. Mr. Earman stated that he is not opposed to TIFs for commercial development; however, residential TIFs take away tax dollars from the Fire Department while placing an increased demand on fire and EMS services for those residents. In summary, Mr. Sims stated that he would have voted for the emergency legislation in order to show that he was a good partner to the developer. He feels that it takes planning to get a big time construction project done and thirty days could be impactful. As it relates to residential TIFs, he believes it is a good tool because rooftops drive local small business. He believes that the apartments are necessary because those are the residents who are out spending money at local small businesses not the big box businesses. Mr. Earman doesn't feel there are any negative results of Issue #9 passing. He also confirmed that Norwich Township is providing no resources to support Issue #9 as it would be illegal to do so. Mr. Roberts stated that he has been on both sides. While he agrees that there has been some arrogance demonstrated by Administration and some members of Council, he does believe that TIFs are being overused.

Mr. Zack Helm with Strawser Construction Inc. provided a quote for the 2016 Pavement Maintenance Program. He doesn't feel that Hayden Boulevard would be a good candidate for cape sealing. Mr. Thomas is still gathering quotes from the Franklin County Engineer's and will make a formal recommendation to the Board at a later date.

Approval of Trustee Meeting Minutes for 1/19/16

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on January 19, 2016.

Vote: Buck-Absent Earman-Yes Roberts-Yes

Motion passed - #160202.01



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **February 2, 2016**

POLICE DEPARTMENT

Chief Fisher reported that a new Citizens Police Academy will begin this week and there are thirty participants enrolled. The Department has gone live with its new records management system which allows for all electronic reporting by officers; it also offers a community portal that they hope to roll out in the future. The Department is continuing to look for ways to streamline its operations. There was an attempted burglary that happened on Fishinger Road, however, evidence indicates that this was not a random attempt.

FIRE DEPARTMENT

Chief Warren provided invitations to a ceremony for the promotion of Greg Young to Assistant Chief. The ceremony will be held on February 16, 2016 at 6:00 pm. The annual report will be forthcoming.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas requested approval of a grave buy back from Francis and Virginia Barry. He reported that he is in the process of finalizing all quotes for the Cemetery mowers and gators and will prepare a recommendation once all quotes are received. He is also working on a date for seasonal staff to return and will get back with the Board on this.

Approval of Barry Grave Buy Back

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of a grave buy back requested by Francis T. and Virginia T. Barry that was originally purchased on January 29, 2008 for \$1,000 (Block D, Lot 320, Graves 3,4).

Vote: Buck-Absent Earman-Yes Roberts-Yes

Motion passed - #160202.02

FISCAL OFFICE

Mrs. Miles reported that W-2s and 1099s have been distributed. She also reported that part of the 2016 goals for the Fiscal Office includes updating the Investment and Purchasing policies.

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested the Board to designate the Township Administrator to attend Certified Public Records training on behalf of the Board. She reported that thanks to the efforts of Firefighter Nate Jennings, the Township has received a grant in the amount of \$39,359 from the Ohio Bureau of Worker's comp for the purchase of 5 power stair lifts and three Lucas chest compressions. Chief Warren commended the efforts of Jamie Fisher also in securing the grant, he noted that she put considerable time and effort into the grant process. The Board extended their appreciation and commended both staff members for their efforts. Mrs. Fisher reported that the Ohio Township Association Winter Conference was attended by herself, Robbie Thomas, and Jamie Miles. Mrs. Fisher is going to pursue the OTA Leadership Academy which is a three year program. Mr. Earman requested an update on Thoburn Road. Mrs. Fisher stated that Molly O'Donnell called recently to inquiry about the status of the project with Norwich Township. She also indicated that construction on the new building will begin in the spring.



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **February 2, 2016**

Appointment of Public Records Training Designee

Motion by Mr. Roberts, seconded by Mr. Earman, to appoint Township Administrator, Jamie Fisher, as Norwich Township Trustee designee for required Certified Public Records training on March 18, 2016.

Vote: Buck-Absent Earman-Yes Roberts-Yes Motion passed - #160202.03

TRUSTEE-OLD BUSINESS

Approval to Accept Withdrawal of Bull Construction Bid

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to accept the withdrawal of the lowest bidder (Bull Construction) of the SSB Renovation Project.

Vote: Buck-Absent Earman-Yes Roberts-Yes Motion passed - #160202.04

Approval to Reject SSB Renovation Project Bids

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval to reject all bids for the SSB Renovation Project because all bids came in over the 10% threshold of the estimate, which requires the project to be rebid.

Vote: Buck-Absent Earman-Yes Roberts-Yes Motion passed - #160202.05

Chief Fisher recommends proceeding with a third bid placement. M+A has agreed to place the bid without additional costs.

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Earman to adjourn from the regular meeting at 12:38 pm.

Vote: Buck-Absent Earman-Yes Roberts-Yes

Larry Earman, Vice-Chairman

Jamie Miles, Fiscal Officer