



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **September 5, 2017**

The meeting was called to order at 12:00 pm by Chairman Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Larry Earman, Vice-Chairman – Absent
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Battalion Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Mrs. Fisher requested to add a grass nuisance under Township Administrator.

PUBLIC PARTICIPATION

Mr. Eric DeHayes of Local Waste Services presented the Board with a consortium option for the next four years. The Township’s current trash hauling contract with Local Waste is set to expire at the end of 2017 and is out of optional years to renew. If Norwich Township is interested in participating in Consortium 3 the cost of service would go down from \$14.91 per month to \$14.70 per month and this would include a 65 gallon recyclable cart for any residents who wish to have them. In addition, this rate would be guaranteed for four years. The other consortium members include Jackson Township, Grove City, and Urbancrest. Mr. Buck asked if trash carts could be provided to residents. According to Mr. DeHayes the trash carts are not included in this consortium and the rules of the consortium must be followed. If the Board would like to move forward then Mr. DeHayes will contact Mike Lilly and request him to send an invitation to the Township.

Approval to Accept Terms of Local Waste Consortium

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to accept the terms of the Local Waste Consortium and to guarantee the rate for the next four years.

Vote: Buck-Yes Earman- Absent Roberts- Yes Motion passed - #170905.01

Approval of Trustee Meeting Minutes for 08/01/17

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on August 1, 2017.

Vote: Buck-Yes Earman- Absent Roberts- Yes Motion passed - #170905.02

Approval of Trustee Meeting Minutes for 08/15/17

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on August 15, 2017.

Vote: Buck-Yes Earman- Absent Roberts- Yes Motion passed - #170905.03

POLICE DEPARTMENT

Chief Fisher reported that occupants have once again been removed from the home in Timberbrook that continues to be a problem. The 9/11 Ceremony is scheduled for 7 pm at First Responders Park. In addition Hilliardfest is this coming weekend. Hilliard Bradley has installed a direct amplifier that



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will allow for seamless radio communication. The new Memorial Middle School will also have one installed. The stealth device deployed at Avery Road indicates that the average speed is 25 mph. This device registers data covertly. The Department continues to move forward with getting four new officers hired by December.

Deputy Griffin of the Franklin County Sheriff's Office introduced Deputy Jessie Hatfield who is leading the new Community Liaison Unit in our area. Deputy Hatfield confirmed that Franklin County patrols any street within Franklin County. One of his main roles will be to follow up on any complaints received within the Township. Mr. Buck stated that speeding along Fishinger Road continues to be a problem.

FIRE DEPARTMENT

Chief Warren reported that the Department is on stand down for the recent notification from Ohio EMA for Hurricane Harvey assistance. Ohio Health Hilliard is scheduled to open September 13th and it will impact the Fire Department. Ohio Health Hilliard is a community based ER that handles abdominal pain.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas requested approval of two grave buybacks. He reported that the mausoleum has been power washed and the maintenance building has been painted. He is receiving a lot of inquiry from people who are interested in purchasing niches in the columbarium.

Approval of Blevins Grave Buy Back

Motion by Mr. Roberts, seconded by Mr. Buck, for approval of a grave buy back requested by Barbara E. Blevins. The graves were originally purchased on May 9, 2011 for \$2,000.00 Block L, Lot 87, Grave 4 and Block L, Lot 106, Grave 1.

Vote: Buck-Yes Earman- Absent Roberts- Yes

Motion passed - #170905.04

Approval of Brown Grave Buy Back

Motion by Mr. Roberts, seconded by Mr. Buck, for approval of a grave buy back requested by Marc and Peggy Brown. The graves were originally purchased on June 10, 1985 for \$2,400.00 Block B, Lot 214, Graves 1-4 and Block B, Lot 215, Graves 1-4.

Vote: Buck-Yes Earman- Absent Roberts- Yes

Motion passed - #170905.05

FISCAL OFFICE – Nothing to report

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to proceed with submitting funding for the Thoburn Road Project. In addition, she requested approval of Proclamations to be issued to Tim Woodruff and Bob Dixon.

Approval of OPWC Application

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of A Resolution Authorizing Jamie Fisher, Township Administrator, To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/or Local Transportation Improvement Program(s) And To Execute Contracts As Required.

Vote: Buck-Yes Earman-Absent Roberts-Yes

Motion passed - #170905.06



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Approval of OPWC Financial Assistance

Motion by Mr. Roberts, seconded by Mr. Buck, for approval authorizing the Norwich Township Board of Trustees to seek financial assistance from the OPWC for funding of various capital infrastructure improvement projects.

Vote: Buck-Yes Earman-Absent Roberts-Yes

Motion passed - #170905.07

Approval of Proclamation #2017-02 for Tim Woodruff

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of Proclamation #2017-02 for the induction of Tim Woodruff into the Phyllis A. Ernst Senior Hall of Fame.

Vote: Buck-Yes Earman-Absent Roberts-Yes

Motion passed - #170905.08

Approval of Proclamation #2017-03 for Bob Dixon

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of Proclamation #2017-03 for the induction of Bob Dixon into the Phyllis A. Ernst Senior Hall of Fame.

Vote: Buck-Yes Earman-Absent Roberts-Yes

Motion passed - #170905.09

Approval to Declare 3920 Smiley Road a Nuisance

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to declare 3920 Smiley Road a nuisance property due to grass conditions.

Vote: Buck-Yes Earman- Absent Roberts- Yes

Motion passed - #170905.10

TRUSTEE-OLD BUSINESS- None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Buck to adjourn from the regular meeting at 12:33 pm.

Vote: Buck- Yes Earman- Absent Roberts- Yes

Charles Wm. Buck, Chairman

Jamie Miles, Fiscal Officer

AUTHORIZING LEGISLATION

RES# 170915.06

A RESOLUTION AUTHORIZING JAMIE FISHER, TOWNSHIP ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Norwich Township is planning to make capital improvements to Thoburn Road, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Norwich Township:

Section 1: *The Township Administrator, Jamie Fisher* is hereby authorized to apply to the OPWC for funds as described above.

Section 2: *The Township Administrator, Jamie Fisher* is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Passed: September 5, 2017

RES# 170915.06

NORWICH TOWNSHIP BOARD OF TRUSTEES, FRANKLIN COUNTY, OHIO

ABSENT

Larry Earman, Trustee

Chuck Buck, Trustee

Tim Roberts, Trustee

Attest and Certified

Jamie Miles, Township Fiscal Officer

Authorizing Legislation

RES# 170905.07

Authorizing the Norwich Township Board of Trustees to seek financial assistance from the OPWC for funding of various capital infrastructure improvement projects

WHEREAS, pursuant to Article VIII, Section 2K of the Ohio Constitution, the state of Ohio is authorized to issue bonds and other obligations of the state for the purpose of financing public infrastructure capital improvements of political subdivisions as designated by law; and

WHEREAS, pursuant to Section 164.06 of the Ohio Revised Code, the District Three Public Works Integrating Committee has been created to accept, evaluate and recommend applications for state financing of capital infrastructure improvement projects of political subdivisions in Franklin County; and

WHEREAS, pursuant to Section 164.05 of the Ohio Revised Code, the Ohio Public Works Commission has been created to accept and approve applications for state financing of capital infrastructure improvement projects of political subdivisions in Franklin County; and

WHEREAS, the Township has conducted a capital inventory and needs assessment and has determined that it is necessary to submit applications for financial assistance for capital infrastructure improvement projects.

NOW, THEREFORE, BE IT RESOLVED by the Norwich Township Board of Trustees of the state of Ohio and Franklin County that:

Section 1. The Township Administrator is hereby authorized to apply to the District Three Public Works Integrating Committee and the Ohio Public Works Commission for financial assistance for the following capital infrastructure improvement project(s):

Section 2. The Township Administrator is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance in conjunction with the recommendations of the county engineer, and approved as to form by the Township law director, in accordance with all authority granted to and limitations upon by the Township Fiscal Officer.

Section 3. This resolution is for the preservation of public health, safety and welfare and shall be in full force and effect immediately upon passage by a majority of the council and upon approval by the mayor, or otherwise at the earliest time allowed by law.

PASSED: September 5, 2017
RES# 170905.07



Chuck Buck, Trustee Chairman



Jamie Miles, Fiscal Officer

**Funding Use Certification
&
Local Match Availability**

(To be completed by Chief Financial/Fiscal Officer)

Thoburn Road
(Project Name)

I understand the staff administrative fee for the SCIP & LTIP programs is funded from a contribution of up to 1% of the original award. I understand that all communities receiving Round 32 awards will receive an invoice during second quarter of 2019 for Round 32 administrative services. In addition, I understand that payment for these services must come from local general funds and not from the award funds.

As the Chief Financial or Fiscal Officer of the Project Applicant making this submission to the Ohio Public Works Commission for State Capital Improvement Program (SCIP) or Local Transportation Improvements Program (LTIP) funding, I hereby certify that any funds received from this program will be used only for additional capital improvement repair/replacement projects, or to fund new or expansion capital improvement projects. Under no circumstances will funds received from this program be used to replace other funding normally used for capital improvements.

I further certify that the required local match indicated in this submission is encumbered or is in the process of encumbrance and will be available upon project approval.



Signature Fiscal Officer (blue ink)

9/15/2017

Date

FISCAL OFFICER

Title