



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **December 19, 2017**

The meeting was called to order at 5:30 pm by Chairman Chuck Buck.

Roll Call - **Charles Wm. Buck, Chairman – Present**
Larry Earman, Vice Chairman – Present
Timothy Roberts, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

OATH OF OFFICE

Mr. Roberts administered the Oath of Office to Mr. Buck and Mr. Earman.

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION- None

Approval of Trustee Meeting Minutes for 12/5/17

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on December 5, 2017.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #171219.01

POLICE DEPARTMENT

Deputy Chief Grile had no official report to provide. He reported that four new officers started the academy on Monday and four other officers have completed the academy. He thanked the Township for the family Santa event and noted that it was a very enjoyable evening.

FIRE DEPARTMENT

Chief Warren reported that the toy drive is going great. Cummins Bridgeway donated 30 bikes. Santa visited with sixty children at last night's family event.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas requested approval of the updated cemetery rules and regulations. He reported that the columbarium is expected to arrive any day. Mr. Roberts met with Mr. Thomas about placing benches at the cemetery. Mr. Roberts would like to talk through the project a bit more.

Approval of Wesley Chapel Cemetery Rules and Regulations

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the updated Wesley Chapel Cemetery Rules and Regulations which includes the sales price of niches at the cost of \$700.00 per niche for residents and \$2,000 per niche for non-residents.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #171219.02



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FISCAL OFFICE

Mrs. Miles tabled the appropriation transfers review. She requested approval of the following items:

Approval of 2018 Permanent Appropriations

Motion by Mr. Earman, seconded by Mr. Roberts, for the approval of the 2018 Permanent Appropriations totaling \$18,831,650.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.03

Approval of 2018 Wages Exhibit

Motion by Mr. Earman, seconded by Mr. Roberts, for approval of the 2018 Wages Exhibit as detailed in the worksheet effective January 8, 2018.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.04

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval of the following items.

Approval to Conduct Internet Auctions

Motion by Mr. Roberts, seconded by Mr. Earman, for approval of a Resolution Declaring Intent to Conduct Internet Auctions for The Sale of Unneeded, Obsolete or Unfit Personal Property Including Motor Vehicles, of Norwich Township for the Calendar Year 2018.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.05

Approval to Retain Brosius, Johnson, & Griggs LLC

Motion by Mr. Roberts, seconded by Mr. Earman, for approval of a Resolution Employing the Township's Attorneys, Brosius, Johnson, & Griggs LLC, on an Annual Basis for the Year 2018. Mrs. Fisher noted that fees increased \$10-\$20 per hour based upon the type of legal support.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.06

Approval to Retain Steptoe & Johnson, PLLC

Motion by Mr. Earman, seconded by Mr. Roberts, for approval of a Resolution Employing the Township's Attorneys, Steptoe & Johnson PLLC, on an Annual Basis for the Year 2018. Mrs. Fisher noted that there was no rate increase however she and Chief Warren will research other possible representation for future BWC cases.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.07

Approval to Pay Fiscal Officer for Cemetery Deed Preparation

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to pay the Fiscal Officer \$250 for the preparation of cemetery deeds in 2018.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.08

Approval to Renew CLOUT Membership

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to renew membership with CLOUT, part of the Ohio Township Association, in 2018.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.09



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Approval to Pay Elected Officials in 2018

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to pay the Township Trustees and Fiscal Officer on a monthly basis in accordance with compensation established by Ohio Revised Code sections 505.24 and 507.09 for townships with a budget greater than \$10 million.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.10

Approval of 2018 Trustee Meeting Schedule

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the 2018 Trustee Meeting Schedule which is set for the first and third Tuesday of each month at 12 noon and 6:00 pm respectively.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.11

Approval of Lincoln Financial Group's Rate Increase

Motion by Mr. Earman, seconded by Mr. Roberts, for approval to accept Lincoln Financial Group's premium rate increase of 9% for 2018 life insurance benefits; the lowest rate received.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #171219.12

Mrs. Fisher reported that the Township has been awarded the Round32 MORPC grant to fund Thoburn Road. The value of the grant is \$380,000 and will become available in July 2018. The Township will be responsible for contributing \$20,000 and the City of Columbus will be responsible for 45% of the project cost. Mr. Roberts thanked Mrs. Fisher, Director Seidle and other staff for their participation in the grant process.

TRUSTEE-OLD BUSINESS - None


TRUSTEE-NEW BUSINESS - None

Motion by Mr. Earman, seconded by Mr. Roberts to adjourn from the regular meeting at 5:46 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes



Chuck Buck, Chairman



Jamie Miles, Fiscal Officer