



RECORD OF PROCEEDINGS

Minutes of ***NORWICH TOWNSHIP BOARD OF TRUSTEES*** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **May 15, 2018**

The meeting was called to order at 6:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 05/01/2018

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on May 1, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180515.01

POLICE DEPARTMENT

Chief Fisher announced that it is Nation Police Week and HPD is honoring the Westerville Police Officers on Saturday at 7:00 pm at the First Responders Park. Chief Fisher is working on a special event that will be held during the Franklin County Fair for Police Officers vs Firefighters. The Citizens Police Academy graduation ceremony is at 7:00 pm on May 15, 2018.

FIRE DEPARTMENT

Chief Warren shared that fire hydrant testing will take place May 21-25, 2018 and will use message boards to alert traffic. Chief Warren reported that interviews would continue for six candidates starting on Wednesday, May 16, 2018 and three final candidates would be interviewed by the Trustees on June 5, 2018. Chief discussed an upcoming community wide event for preparation of the unthinkable. There are 1,900 people involved between the City of Hilliard, Norwich Township Fire Department, Hilliard Police Department, and Hilliard City Schools. The event will be on August 20, 2018 from 8:30 – 3:30.

CEMETERY & ROAD DEPARTMENT

Mrs. Fisher reported that the ramps in Timberbrook were completed and Strawser will be returning to dirt fill and lay grass seed. Mr. Earman asked if we received any feedback from residents. Mrs. Fisher stated that no feedback was received.

FISCAL OFFICE – None

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to move forward with the audio and visual upgrades for the SSB meeting rooms. In addition, Mrs. Fisher requested approval to declare a Dublin Road property and a Medford Square property a nuisance. Mrs. Fisher reported that Nancy Ohde contacted the Township about the recent letter she received for the grave lot that she has had on hold/reserve. Mrs. Fisher



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shared that Mrs. Ohde stated that she would not be able to pay the \$2,000 for the lot she had on hold from 2011. Mr. Buck proposed giving Mrs. Ohde an extension of 90 days to pay for the lot. Mr. Buck added that he feels responsible that Township employees acted improperly creating this program of extending lot holds without the Trustees knowledge. Mr. Earman stated he did not want to sell the lot for \$1,000, but that he wants to offer an extension of 90 days. Mrs. Fisher shared that two other people had contacted the Township about purchasing lots on hold. Mr. Earman requested Mrs. Fisher to advertise the lot hold change in the Northwest News. Mrs. Fisher thanked the Hilliard Police Department for the services they provide for the Township.

Approval of SSB AV Upgrades

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to accept the quote from Ohio Valley AV for the audio and visual upgrades for the Safety Services Building meeting rooms totaling \$38,950.32.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180515.02

Approval to Declare 3845 Dublin Road a Nuisance

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to declare 3845 Dublin Road a nuisance property due to vegetation and debris.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180515.03

Approval to Declare 3936 Medford Square a Nuisance

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to declare 3936 Medford Square a nuisance property due to vegetation and debris.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180515.04

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Buck, to adjourn from the regular meeting at 6:19 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes



Larry Earman, Chairman



Jamie Fisher, Township Administrator