



NORWICH TOWNSHIP

RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **June 19, 2018**

The regular meeting was called to order at 6:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Mr. Earman requested to add approval of a SWACO nomination under New Business.

Mrs. Miles requested to add approval of the June 13, 2018 Special Meeting Minutes.

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 06/05/2018

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on June 5, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180619.01

Approval of Trustee Meeting Minutes for 06/13/2018

Motion by Mr. Buck, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on June 13, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Abstain

Motion passed - #180619.02

POLICE DEPARTMENT - None

FIRE DEPARTMENT

Chief Warren reported that \$275,000 had been placed in the 2018 budget for the purchase of a replacement medic. The approximate cost to duplicate an exact replacement is approximately \$360,000. Thanks to the efforts of the committee, the cost to purchase a new medic is \$248,000 plus the costs to equip to place into service. It is important to note that all apparatus related to patient care will be transferred from the old medic to the new medic, a savings of approximately \$110,000. All cot issues have been resolved. Mr. Earman confirmed that the Township is not buying three \$50,000 automatic cots to put on all of the medics. Chief Warren commended the efforts of Chief Young and the committee who pulled the project together. Chief Warren requested approval to move forward with the purchase of the new medic. In addition, he requested approval to hire Chloe Ecimovich to the position of firefighter. She cleared all of her pre-employment conditions.

Approval to Purchase Horton Medic

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to purchase a 2019 Freightliner Horton Medic totaling \$248,000 and to authorize the Fire Chief to execute all the necessary contract documents related to the purchase.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180619.03



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Approval to Appoint Firefighter Ecimovich

Motion by Mr. Buck, seconded by Mr. Roberts, for approval to appoint Chloe Ecimovich as a full-time firefighter effective June 25, 2018.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180619.04

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that the road work is expected to be completed by the third week of July on Hayden Boulevard. The ADA ramps are almost completed out in Timberbrook. The skid steer should be delivered this week. Street sweeping has not been completed yet but it is on the radar.

FISCAL OFFICE

Mrs. Miles presented the 2019 fiscal year tax budget and requested approval.

Approval of 2019 Fiscal Year Tax Budget

Motion by Mr. Buck, seconded by Mr. Roberts, for approval of the 2019 fiscal year tax budget which provides for a total fund expenditure budget of \$18,253,536.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #180619.05

TOWNSHIP ADMINISTRATION

Mrs. Fisher received a request from Mark Corso to place a cell tower at Station 83. The new tower would provide for a monthly rent with an increase every five years. It would be a thirty year lease. Chief Warren would appreciate if we did not do this. According to him, these towers have been known to interfere with other communications and they are not aesthetically pleasing. Mr. Buck is okay with adding to the existing tower. Mr. Roberts is concerned about the interference also. Mrs. Fisher will follow up to see if it can be placed on an existing tower. Mrs. Fisher noted that the Franklin County Economic and Planning Department inspected 3845 Dublin Road on April 12, 2018 and declared and marked the property unsafe and structurally defective. Mrs. Fisher requested approval to declare 3845 Dublin Road a nuisance due to vegetation. This is the second time in 2018 for this property, therefore, only four day notice is required before the Township can go in and mow the grass. Mrs. Fisher requested approval to designate her to sign all engineering plans for the Thoburn Road Improvement project. Currently the project is in Stage 1 of the plans. Bids are scheduled to be opened August 2nd, project awarded August 28th, and project started September 18th. Mrs. Fisher requested the Board to approve the memorandum of understanding related to the pavilion project. The Board authorized Steptoe & Johnson to file an appeal in the matter of Davis v. Norwich Township. Mrs. Fisher requested approval to add a street light at the intersection of Cole Road and Alton & Darby Creek Road.

Approval to Declare 3845 Dublin Road a Nuisance

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to declare 3845 Dublin Road a nuisance property due to vegetation and debris.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180619.06

Approval of Thoburn Road Improvement Project Designee

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to designate the Township Administrator to sign all engineering plans for the Thoburn Road Improvements.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #180619.07



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Approval of the Pavilion Project MOU

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of a memorandum of understanding between the City of Hilliard, Norwich Township, and the Hilliard Ohio Historical Society for the construction and operation of a pavilion located at Weaver Park for use of the public.

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #180619.08

Approval of Appeal in the matter of Davis v. Norwich Township

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to authorize Steptoe & Johnson PLLC to file an appeal to court in the workers' compensation matter of Davis v. Norwich Township.

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #180619.09

Approval of Cole Road and Alton & Darby Creek Road Street Light

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to add a street light through AEP at the intersection of Cole Road and Alton & Darby Creek Road totaling \$19.17 per month.

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #180619.11

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS

Mr. Earman requested the Board to nominate Steve Bowshier as the Township rep to the SWACO Board.

Approval to Nominate Bowshier as SWACO Rep

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of *A Resolution Approving The Nomination Of Stephen J. Bowshier As The Representative Of The Franklin County Townships On The Solid Waste Authority Of Central Ohio Board Of Trustees.*

Vote: Buck-Yes Earman- Yes Roberts- Yes Motion passed - #180619.12

Mr. Buck excused himself from the meeting at 6:22 pm and did not return.

Chief Warren and Trustee Roberts have met with the Franklin County Agricultural Society regarding the purchase of 3.076 acres along Northwest Parkway. Chief Warren presented a written offer of \$289,144 which is \$94,000 per acre. The Township will also be responsible for the cost of title insurance and deed filing. In addition, Chief Warren reported that a survey was completed last week but the paperwork has not been finalized yet. He requested the Board to approve the written offer. In addition, he requested the Board to authorize him to act on the Board Chairman's behalf as needed.

Approval of Land Purchase Offer

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of *A Resolution Authorizing An Offer To Purchase Approximately 3.076 Acres Of Property Identified As Franklin County Parcel Number 050-003023.*

Vote: Buck-Absent Earman- Yes Roberts- Yes Motion passed - #180619.10



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Approval to Authorize Fire Chief to Act

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval to authorize Fire Chief Jeff Warren to act as the Township Representative in the matter of the 3.076 acre land purchase offer on a case by case basis as directed by Trustee Chairman Earman.

Vote: Buck-Absent Earman- Yes Roberts- Yes

Motion passed - #180619.13

Motion by Mr. Roberts, seconded by Mr. Earman, to adjourn from the regular meeting at 6:28 pm.

Vote: Buck-Absent Earman-Yes Roberts-Yes

Handwritten signature of Larry Earman in cursive script.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in cursive script.

Jamie Miles, Fiscal Officer