



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
Held **5181 NORTHWEST PARKWAY, HILLIARD, OHIO**
January 15, 2019

The meeting was called to order at 6:00 pm by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

PLEDGE – Lead by Cub Scout Pack 859.

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 12/18/2018

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on December 18, 2018.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190115.01

POLICE DEPARTMENT

Chief Fisher reported that operations have been running smoothly.

FIRE DEPARTMENT

Chief Warren and Assistant Chief Young held a promotional ceremony for newly promoted fire staff. Firefighter Matt Tackett was promoted to the rank of Lieutenant. Firefighter Tim Kever was promoted to the rank of Lieutenant. Lieutenant Lamar Sweigart was promoted to the rank of Battalion Chief. Lieutenant Dave Baird was promoted to the rank of Battalion Chief. Trustee Earman swore in all of the officers.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that Morgan Gierman has passed his CDL test and is fully licensed and doing very well with snow removal.

FISCAL OFFICE

Mrs. Miles reported that the accounting year has been closed. Thanks to Ellen's efforts, the 2019 accounting year is open and our first check run has been completed as scheduled. Mrs. Miles expects to have the Township financials filed with the State Auditor within the next week.



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TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval of the OHM proposal related to the Wesley Chapel Cemetery expansion project. She reported that the Franklin County Township Association annual meeting is this Thursday. Also, the OTA winter conference is scheduled for January 30th to February 2nd. In other matters, Mrs. Fisher reported that the pre-construction meeting for the pavilion project is scheduled for January 29th.

Approval of OHM Proposal

Motion by Mr. Buck, seconded by Mr. Roberts, for approval of the OHM proposal for \$13,500 for digital sit mapping, three concept ideas, and the final design for Wesley Chapel Cemetery expansion project.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #190115.02

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Buck to adjourn from the regular meeting at 6.27 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes


Larry Earman, Chairman


Jamie Miles, Fiscal Officer