



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held* **January 29, 2019**

The special meeting was called to order at 12:11 PM by Vice-Chairman Tim Roberts

Roll Call - **Larry Earman, Chairman – Absent**  
**Timothy Roberts, Vice-Chairman – Present**  
**Charles Wm. Buck, Trustee – Present**

Also Present - **Jeff Warren, Fire Chief**  
**Ellen Woodford, Assistant Fiscal Officer**

**FIRE DEPARTMENT –**

Chief Warren thanked the Trustees for attending the special meeting on short notice. He reported on the meeting from this morning with a representative from the State Fire Marshal’s office, the Norwich Township Prevention Bureau, the owner of the property at 4030 Main Street and the two vendors assisting with the corrections - the exit lights and fire extinguishers have been addressed and the owner is still working to correct the on-going issues with the hood suppression and ventilation system. Chief Warren was pleased with the outcome of today’s meeting. He is recommending that temporary restraining order be issued to prevent all cooking functions at the property. A member of the Prevention Bureau and/or a Command Staff member will visit the site for the next seven days to ensure compliance. Mr. Buck stated that he is hoping that this will get the owner’s attention. Mr. Roberts stated that the owner has a long history of non-compliance with the City of Hilliard which Chief Fisher agreed. Dawn Steele, Franklin County’s Hilliard City Prosecutor, explained the process of obtaining the temporary restraining order. Mr. Buck asked her what the City of Hilliard’s position is on this matter. She said the City of Hilliard’s main concern is public safety but would defer to the Norwich Township Fire Department for their recommendation. Chief Warren again reiterated his request to issue a temporary restraining order.

**Approval of Issuing Temporary Restraining Order at 4030 Main Street, Hilliard**

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to authorize the Acting Fire Marshal Scott Tigner to make a request of the Franklin County Municipal Court to issue a temporary restraining order, pursuant to Rule 65 (A) of the Ohio Rules of Civil Procedure, restraining the Defendants and all other persons from maintain the kitchen and all of its cooking functions located at 4030 Main Street, Hilliard, Ohio in its current condition.

Vote: Buck-Yes Earman- Absent Roberts- Yes Motion passed - #190129.01

Motion by Mr. Roberts, seconded by Mr. Buck to adjourn from the special meeting at 12:31 PM.

Vote: Buck- Yes Earman- Absent Roberts- Yes

  
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**Tim Roberts, Vice-Chairman**

  
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**Ellen Woodford, Assistant Fiscal Officer**