



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*
5181 NORTHWEST PARKWAY, HILLIARD, OHIO
Held **February 19, 2019**

The meeting was called to order at 12:00 pm by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION - None

Approval of Trustee Special Meeting Minutes for 1/29/2019

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the special meeting on January 29, 2019.

Vote: Buck- Yes Earman- Abstain Roberts- Yes

Motion passed - #190219.01

Approval of Trustee Meeting Minutes for 2/5/2019

Motion by Mr. Roberts, seconded by Mr. Earman, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on February 5, 2019.

Vote: Buck- Abstain Earman- Yes Roberts- Yes

Motion passed - #190219.02

POLICE DEPARTMENT

Chief Fisher introduced Sergeant Kramer of the HPD Special Investigations Unit. Sergeant Kramer formally recognized Fire Chief Jeff Warren for his professionalism, agency cooperation and service to our community. He thanked Chief Warren for his commitment to pull the TEMS team together without notice.

FIRE DEPARTMENT

Chief Warren reported that the new medic would be in service soon. He noted that Chief Kienzle's retirement luncheon was scheduled for tomorrow.

CEMETERY & ROAD DEPARTMENT

Mr. Thomas reported that the cab and chassis has been ordered for the new dump truck. He purchased a used asphalt planer at the Franklin County Engineer's auction.

FISCAL OFFICE

Mrs. Miles presented the Township credit card transaction detail and attestation letter for January to Mr. Earman for review and signature. Mrs. Miles reported that the state auditors were on-site beginning today to conduct field work related to the 2017-2018 financial audit.



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TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to replace the existing Rodgers Technologies IT contract service agreement with IT made Real effective April 1, 2019. Mrs. Fisher noted that the new contract would be a savings reduction of \$1,558 per month. And would incorporate the same services included in our current IT contract. Mr. Buck noted that the City of Hilliard received a very bad rating on their IT services. He feels that 40 hours of IT support is too much but does not dispute the need for support.

Mr. Buck excused himself from the discussion of the City of Hilliard’s petition for boundary conformance. Mrs. Fisher reported that the Franklin County Commissioners approved the City of Hilliard’s petition for boundary conformance of 53.67 acres from Washington Township to Norwich Township. Mrs. Fisher reported that IT Risk Control Specialist from OTARMA would be on-site to conduct the Township’s risk assessment tomorrow.

Approval of IT made Real Service Contract

Motion by Mr. Buck, seconded by Mr. Roberts, for approval of the IT made Real contract service agreement effective April 1, 2019 for \$4,750.00 per month. Also to terminate the current IT service contract with Rodgers Technologies effective April 1, 2019.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #190219.03

Approval of Support of Boundary Conformance

Motion by Mr. Earman, seconded by Mr. Roberts, for approval of support of the approved petition by the City of Hilliard for boundary conformance of 53.67 acres from Washington Township to Norwich Township.

Vote: Buck-Abstain Earman-Yes Roberts-Yes

Motion passed - #190219.04

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Roberts, seconded by Mr. Buck to adjourn from the regular meeting at 12:21 pm.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Larry Earman, Chairman

Jamie Miles, Fiscal Officer