



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **May 21, 2019**

The meeting was called to order at 12:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Lamar Sweigart, Bureau Chief
Jamie Miles, Fiscal Officer

AGENDA ADDITIONS

Mrs. Miles requested to add approval to transfer FEMA money to the Fire Fund.

PUBLIC PARTICIPATION - None

Approval of Trustee Meeting Minutes for 05/07/19

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Norwich Township Trustee meeting minutes for the regular meeting on May 7, 2019.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190521.01

POLICE DEPARTMENT

Chief Fisher reported that National Police Memorial week has been wrapped up and there was great support from the community. The Citizens Police Academy graduation is next Tuesday at 6 pm. It is the eleventh program. In cooperation with the Franklin County Sheriff's, this Friday there will be an OVI checkpoint on Cemetery Road between 8 pm – 1 am. April activity included an arrest after hours at Wesley Chapel Cemetery. All other activity was normal. Mrs. Fisher thanked HPD for their response to policing efforts along Sunnybrook Drive. There has been heavy traffic using Sunnybrook as possibly a cut through.

FIRE DEPARTMENT

Chief Warren reported that the lieutenant interviews are scheduled for June 18th and July 2nd at 4 pm. The new hire testing process is underway and the deadline is June 1st. The eligible applicants is low which is a bit of a concern. Brown Township approved their building repair project.

Approval of OHM Contract

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to retain OHM to provide professional design services for the 50' by 140' storage building and parking lot project, not to exceed \$116,000. The contract will manage geotech, layout refinements, all bid documents and review, planning and zoning, construction administration and project finalization.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190521.02

Mr. Buck stated that a city council member has asked the Township to partner on a bike path down Dublin Road. According to Mr. Buck, Jim Jewell says the County knows nothing about the path and that the Township does not have right away to put a path in.



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CEMETERY & ROAD DEPARTMENT

Mrs. Fisher reported that Justin Brannon started on May 13th and Rick Rapp is scheduled to start June 3rd. Memorial Day prep is underway at the Cemetery.

FISCAL OFFICE

Mrs. Miles reported that the April credit card transaction reporting has been provided to Mr. Earman for review and attestation. FEMA reimbursement related to our assistance with Hurricane Florence relief efforts was received today. Since the reimbursement was received in 2019 for 2018 expenses, Mrs. Miles requested that the Board approve the transfer of funds from the FEMA fund to the Fire Fund which is the fund that originally incurred the expenses.

Approval to Transfer/Pay from FEMA Fund for Hurricane Florence

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to transfer funds from the FEMA Fund to the Fire Fund to pay for 2018 expenses incurred in the Fire Fund for North Carolina Hurricane Florence relief efforts in the amount of \$8,211.66.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190521.03

TOWNSHIP ADMINISTRATION

Mrs. Fisher requested approval to declare three properties a nuisance due to grass conditions. In addition, she requested to accept Strawser Paving's proposal for asphalt repair work at the SSB. Strawser submitted the best price and can complete the project rather quickly. Mrs. Fisher stated that Robbie can do the patch work. Mr. Buck requested to add an agenda item to the next planning meeting to discuss other asphalt repair work.

Approval to Declare 5800 Renner Road a Nuisance

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to declare 5800 Renner Road a nuisance property due to grass conditions.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190521.04

Approval to Declare 3936 Medford Square a Nuisance

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval to declare 3936 Medford Square a nuisance property due to grass conditions.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190521.05

Approval to Declare 4290 Hansen Drive a Nuisance

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval to declare 4290 Hansen Drive a nuisance property due to grass conditions.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190521.06

Approval of Strawser Paving Proposal for SSB Asphalt Repair Work

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of the Strawser Paving Inc. proposal to complete an SSB asphalt repair at the main visitor entrance totaling \$6,873, a split cost with the City of Hilliard.

Vote: Buck-Yes Earman- Yes Roberts- Yes

Motion passed - #190521.07



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Mrs. Fisher introduced Mr. Mark Boyd, a U.S. Census Partnership Specialist, who provided a presentation on the upcoming 2020 Census. According to Mr. Boyd, the goal of the census is to count everyone once and only once and in the right place. Mr. Boyd discussed ways that the Township can become involved in the census and encouraged the Board to create a CCC which is a Complete Count Committee.

Mrs. Fisher introduced Cory Hughes, Director of the Ray Patch YMCA. Mr. Hughes discussed the YMCA's 2019 Annual Campaign which is focusing on water safety for children. Mr. Hughes asked for the Township's financial support for this water safety initiative. Mr. Hughes stated that future expansion includes turf, building and adding a pickle ball court. The Board thanked Mr. Hughes for attending the meeting.

TRUSTEE-OLD BUSINESS - None

TRUSTEE-NEW BUSINESS - None

Motion by Mr. Buck, seconded by Mr. Roberts to adjourn from the regular meeting at 1:00 PM.

Vote: Buck- Yes Earman- Yes Roberts- Yes

Handwritten signature of Larry Earman in blue ink.

Larry Earman, Chairman

Handwritten signature of Jamie Miles in blue ink.

Jamie Miles, Fiscal Officer