



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **June 18, 2019**

The meeting was called to order at 12:00 PM by Chairman Larry Earman.

Roll Call - **Larry Earman, Chairman – Present**
Timothy Roberts, Vice-Chairman – Present
Charles Wm. Buck, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Jeff Warren, Fire Chief
Greg Young, Assistant Fire Chief
Lamar Sweigart, Bureau Chief
Robbie Thomas, Cemetery Sexton/Road Superintendent
Jamie Miles, Fiscal Officer
Ellen Woodford, Assistant Fiscal Officer

AGENDA ADDITIONS - None

PUBLIC PARTICIPATION – None

Per the request from Mrs. Miles, the meeting minutes from June 4, 2019 were tabled for approval.

POLICE DEPARTMENT -

Chief Fisher reported on the meeting taking place today, a collaboration between several City departments and the Fire Department, regarding the upcoming July 4th events. This year is expected to be the largest public event in Hilliard to date.

FIRE DEPARTMENT -

Chief Warren also commented on the meetings taking place. Lots of good discussions to prepare for the crowds expected on July 4th. Interviews for the rank of Lieutenant are being conducted today. There were two fires over the weekend.

CEMETERY & ROAD DEPARTMENT -

Mr. Thomas reported that the spring street sweeping was completed last Tuesday. He reported that he has been working with the Franklin County Engineer's office regarding possible solutions to the Darbyshire Drive student drop off issue. More discussions to follow. Mr. Thomas and his crew have been watering the sod at the Norwich Pavilion.

FISCAL OFFICE -

Mrs. Miles reported that the May credit card transaction reporting has been provided to Mr. Earman for review and attestation. She also provided the Trustees with the 2020 Fiscal Tax Budget for review and approval.

Approval of the 2020 Fiscal Tax Budget

Motion by Mr. Buck, seconded by Mr. Roberts, for the approval of the 2020 Fiscal Tax Budget which provides for a total fund expenditure budget of \$19,060,721.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #190618.01



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TOWNSHIP ADMINISTRATION -

Mrs. Fisher reported that she received a letter from a resident at 3244 Thoburn Road. They stated that after the Thoburn Road Improvement project was completed, their driveway apron is much smaller. Mrs. Fisher stated that based on photos, it does appear to be slightly smaller. Mr. Thomas stated that the Franklin County Engineer’s office provided the specifications to Strawser Construction for the driveway aprons and that they were installed correctly. Mr. Thomas was with the representative from the Franklin County Engineer’s office prior to construction measuring each driveway. Mr. Thomas stated that curbs were added to this project which might be the issue. Mr. Roberts stated they should replace like with like in construction. Mr. Buck stated that if it is a curb issue, the curb could be grinded down. Mr. Earman stated that the Township should ask what the homeowner would like. Mrs. Fisher thanked Mr. Thomas and his crew for all their efforts with the Norwich Pavilion. The ribbon cutting and dedication ceremony will take place Friday at 2:00PM.

TRUSTEE-OLD BUSINESS -

Mrs. Fisher reported that she, Mr. Earman and Mr. Thomas walked the area on Darbyshire Drive where students are being dropped off before school. They proposed moving the mailbox at 3255 Darbyshire Drive from the east side of the driveway to the west side which will provide the 20’ needed for a drop off zone. Mrs. Fisher suggested that the “No Parking” sign be removed there but leave the “No Parking” signs on Cameron Road and the opposite side of Darbyshire Drive. Officer Bright was notified of the proposal and has agreed with it. Decker Construction Company was contacted about the asphalt work for Darbyshire Drive. Mr. Cliff Hetzel, Director of Business with the Hilliard City School District, stated that the school district would maintain the area, especially during the winter months. He suggested there needs to be a “safety zone” using either pylon pillars or reflectors. Mr. Buck agreed that pylon pillars are needed. Mr. Thomas will get a quote on these pylon pillars. He will also contact Paul Peterson for signs. Mrs. Fisher will notify the resident on Darbyshire Drive of the plan.

Approval of Darbyshire Drive Student Drop Off Area

Motion by Mr. Earman, seconded by Mr. Buck, for the approval to accept the quote from Decker Construction Company for the paving of the Student Drop Off Area on Darbyshire Drive totaling \$5,200.
Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #190618.02

TRUSTEE-NEW BUSINESS -

Mr. Earman reported that he participated in the joint governmental meeting in June. There were discussions on the development at Roberts Road and Alton Darby Creek Road. He stated that there were also discussions that the City of Hilliard transferred TIFs to fund the capital improvement projects last year. Mr. Earman stated that past members of Hilliard City Council were against this practice. He suggested that a formal public records request be made to inquire about this issue. Mrs. Fisher asked if she was to submit the public records request. Mr. Earman said no.

Motion by Mr. Roberts, seconded by Mr. Buck to adjourn from the regular meeting at 12:32 PM.
Vote: Buck- Yes Earman- Yes Roberts- Yes

Larry Earman, Chairman

Ellen Woodford, Assistant Fiscal Officer