



**RECORD OF PROCEEDINGS**

*Minutes of* **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

*5181 NORTHWEST PARKWAY, HILLIARD, OHIO*

*Held*

**August 22, 2019**

The special meeting began at 1:55 PM.

Roll Call - **Charles Wm. Buck, Trustee – Present**  
**Timothy Roberts, Vice-Chairman – Present**

Also Present - **Jamie Fisher, Township Administrator**  
**Robbie Thomas, Cemetery Sexton/Road Superintendent**  
**Ellen Woodford, Assistant Fiscal Officer**

Introductions from Mark Bockrath and Josh Helms with OHM Advisors. Mr. Bockrath shared the cemetery expansion project details. The expansion site consists of rolling topography, has a stream, and natural landscaping. The project will include paving the gravel pathway leading to the cold storage area. The cold storage area will remain with decorative gates and landscaping to protect and display this area. Mr. Bockrath also mentioned the shallow bedrock on the expansion site. The shallow bedrock will not allow for traditional burials. Mr. Helms presented the final expansion concept. A new asphalt drive will lead visitors to the cold storage structure and seating area, then to a 14 feet wide bridge structure over the stream. Mr. Helms included that the concept includes a ceremony plaza, a children's garden, scattering gardens, a meditation garden, a number of memorial benches, and columbariums. These will all be connected with gravel and concrete walking paths all ADA accessible. The site will be surrounded with an evergreen screening. Mr. Buck mentioned allowing for additional parking off of the main entrance drive on the site. Mr. Roberts shared that he is in favor of this project and would like to do it all at once. Mrs. Fisher asked OHM about the timeframe for bidding. Mr. Helms suggested bidding the project out in November of 2019. Mr. Thomas and Mr. Buck mentioned adding an American Legion Veterans Memorial columbarium and the flag poles to the site. Mr. Buck added that he would like to use the remaining funds from the estate tax revenue to fund this project because this is something that the public will benefit from. Mr. Bockrath views this project as a mediating park for individuals. Mr. Bockrath shared that the staging equipment will be on site, but away from the cemetery as to not disturb services during construction.

Meeting ended at 2:54 PM.

  
\_\_\_\_\_  
**Chuck Buck, Vice-Chairman**

  
\_\_\_\_\_  
**Jamie Fisher, Township Administrator**