



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held **July 2, 2020**

The special on-line meeting was called to order at 1:00 PM by Chairman Timothy Roberts.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jamie Fisher, Township Administrator**
Ellen Woodford, Assistant Fiscal Officer

Mr. Roberts offered condolences to the family of (retired) Captain Bill Midgely on his passing this morning.

Township Administrator

Mrs. Fisher asked for approval of the following emergency purchases to complete the exterior water management project at the SSB.

Approval of Eastland Crane Services

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of Eastland Crane Services to move and relocate the gun range air handler unit to and from the job site at a total cost of \$2,000. This is a split cost with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #200702.01

Approval of Air Force One

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of Air Force One to disconnect and reconnect the gun range air handler unit at a cost of \$3,000. This is a split cost with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #200702.02

Approval of R&T Yoder Electric

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of R&T Yoder Electric to lock out tag out the gun range air handler unit at a cost of \$150. This is a split cost with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #200702.03

Approval of Custom Care Construction

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of Custom Care Construction's change order to cover shoring boxes, concrete panels, crane rental, grave and the labor and equipment of an excavator at a cost of \$9,765.83. This is a split cost with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #200702.04

Mrs. Fisher asked for approval of the following additional purchases to complete the exterior water management project at the SSB.



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Approval of Columbus Turf

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of Columbus Turf for sod at a cost of \$200. This is a split cost with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #200702.05

Approval of Mars Irrigation

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of Mars Irrigation for the irrigation relocation at a cost of \$500. This is a split cost with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #200702.06

Mrs. Fisher explained there was some discussion that they could reuse the existing concrete pad. She felt that replacing the pad was a much better option. She is looking into areas around the SSB where the existing concrete pad would be useful.

Approval of Hilliard Concrete

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of Hilliard Concrete to pour a new concrete pad for the gun range at a cost of \$2,800. This is a split cost with the City of Hilliard.

Vote: Buck-Yes Earman-Yes Roberts-Yes

Motion passed - #200702.07

Mrs. Fisher stated the pumps are in place and working. The irrigation relocation was complete today and she will test the system this afternoon. The power washing is scheduled for today. The concrete work is scheduled for Monday or Tuesday of next week. Then crane rental will take place the following week to relocate the gun range air handler unit.

Mrs. Fisher reviewed the Wesley Chapel Cemetery Expansion Change Order #1. According to Mrs. Fisher, this change order is to complete additional surveying, excavation, and mobilization for the reflection garden. She stated that the area in question is heavily wooded. Mr. Buck said that surveying companies can survey in all kinds of areas. He believes OHM made a mistake and wants the Township to pay. Mrs. Fisher said the change order fees would come from the contingency funds. Mr. Earman thought no contingency fund was set up for this project. Mrs. Fisher confirmed there is a \$110,000 contingency fund.

Approval of Wesley Chapel Cemetery Expansion Project Change Order #1

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of Change Order #1 to complete additional surveying, excavation, and mobilization for the reflection garden at a cost of \$1,750.

Vote: Buck-No Earman-No Roberts-No

Motion failed

Mrs. Fisher reviewed Change Order #2 to shift the pedestrian bridge abutments 3 to 5 feet. She stated that the bridge would need to shift to allow the water below to flow freely. Otherwise, the bridge would be blocking water flow. Mr. Buck asked how much can it cost to shift the bridge a few feet. Mr. Buck suggested that OHM come to the next Trustee meeting. Mr. Roberts asked if this could create a dam. Mr. Buck mentioned that they already dealt with an earlier issue with the bridge which he felt was an OHM mistake. Mr. Earman agreed.



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Approval of Wesley Chapel Cemetery Expansion Project Change Order #2

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of Change Order #2 to shift the pedestrian bridge abutments 3 to 5 feet at a cost of \$2,000.

Vote: Buck-No Earman-No Roberts-No


Motion failed

Mrs. Fisher stated that she has two Builderscape invoices – May and June – to pay. May’s invoice is for deposits for benches and columbariums and for the metal work and totals \$37,118. June’s invoice is for deposits for benches, concrete, the cold storage fencing and bridge and totals \$222,000. Mr. Buck stated that he did not want either invoice paid until he saw that more work was being done. Mr. Roberts suggested that we pay the May invoice but hold off on the June invoice. Mr. Earman agreed.

Mr. Roberts stated that the Board will hold an executive session on Tuesday, July 7. Mr. Buck requested to hold the executive session before the interviews. Mr. Roberts suggested to hold it after the regular meeting to allow for more discussion time.

Motion by Mr. Buck, seconded by Mr. Earman to adjourn the special meeting at 1:30 PM.

Vote: Buck-Yes Earman-Yes Roberts-Yes



Timothy A. Roberts, Chairman



Ellen Woodford, Assistant Fiscal Officer