



RECORD OF PROCEEDINGS

Minutes of **NORWICH TOWNSHIP BOARD OF TRUSTEES** *Meeting*

5181 NORTHWEST PARKWAY, HILLIARD, OHIO

Held July 9, 2020

The special meeting was called to order at 10:00 AM by Chairman Timothy Roberts with social distancing measures in place.

Roll Call - **Timothy Roberts, Chairman – Present**
Charles Wm. Buck, Vice-Chairman – Present
Larry Earman, Trustee – Present

Also Present - **Jeff Warren, Fire Chief**
Greg Young, Asst. Fire Chief
Ellen Woodford, Assistant Fiscal Officer

Norwich Township Storage Building

In attendance at this pre-construction meeting for the Norwich Township Storage Building were Mark Bockrath, OHM Advisors, and Matt Miller, Classical Construction. Mr. Bockrath presented 15 items for discussion. Mr. Miller asked for clarification on several of the items. Mr. Miller discussed the building package and the credit issued during the bid process.

Approval of Classical Construction using Standard Building Package

Motion by Mr. Earman, seconded by Mr. Buck, for the approval of Classical Construction to accept the standard building package if it meets the specifications in the bid documents, reducing the cost \$8,600.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #200709.01

Wesley Chapel Cemetery Expansion Project

In attendance at this progress meeting was Mark Bockrath, OHM Advisors. Mr. Bockrath explained the need for both Builderscape Change Orders that were previously denied by the Board. Mr. Buck expressed his dissatisfaction with Builderscape with them not meeting expectations. Mr. Bockrath stated that OHM Advisors is committed to making this project a success. Mr. Roberts wants to keep the project moving forward. Completion Date for the project is November 1, 2020. Builderscape has submitted one letter stating that completion may be delayed due to COVID-19 related issues. Mr. Buck requested daily work reports from Builderscape. Mr. Bockrath will verify in specifications what is required. Mr. Earman questioned why moving a bridge would cost more money. According to Mr. Bockrath the documents and the drawings need to be redone; in addition, the excavating will need to be done again.

Approval of Wesley Chapel Cemetery Expansion Project Change Order #1

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of Change Order #1 to complete additional surveying, excavation, and mobilization for the reflection garden at a cost of \$1,750.

Vote: Buck-Yes Earman-Yes Roberts-Yes Motion passed - #200709.02

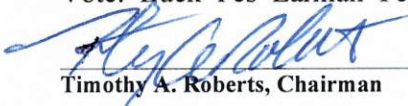
Approval of Wesley Chapel Cemetery Expansion Project Change Order #2

Motion by Mr. Roberts, seconded by Mr. Buck, for the approval of Change Order #2 to shift the pedestrian bridge abutments 3 to 5 feet at a cost of \$2,000.

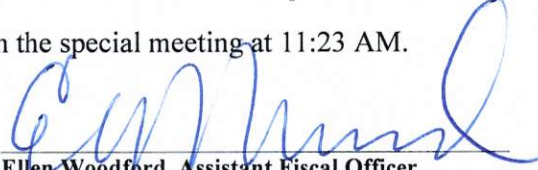
Vote: Buck-Yes Earman-No Roberts-Yes Motion passed - #200709.03

Motion by Mr. Buck, seconded by Mr. Roberts to adjourn the special meeting at 11:23 AM.

Vote: Buck-Yes Earman-Yes Roberts-Yes



Timothy A. Roberts, Chairman



Ellen Woodford, Assistant Fiscal Officer